

# The Annual Quality Assurance Report (AQAR) - 2017-2018

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	KHADIR MOHIDEEN COLLEGE
1.2 Address Line 1	SETHU ROAD (ECR)
Address Line 2	ADIRAMPATTINAM
City/Town	ADIRAMPATTINAM
State	TAMIL NADU
Pin Code	614 701
Institution e-mail address	principal@kmcadirai.org
Contact Nos.	04373 242236
Name of the Head of the Institution:	Dr. A. MOHAMED MOHIDEEN
Tel. No. with STD Code:	04373 242236
Mobile:	9842925085

Name of the IQAC Co-coordinator:

Dr. M.NAZER

Mobile:

9443792497

IQAC e-mail address:

iqac@kmcadirai.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. &amp; Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/57/RAR/73 dated 30.11.2011

1.5 Website address:

www.kmcadirai.org

Web-link of the AQAR:

[http://kmcadirai.org/img/doc/iqac\\_reports\\_17\\_18.pdf](http://kmcadirai.org/img/doc/iqac_reports_17_18.pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	80.1	2005	27-07-2010
2	2 <sup>nd</sup> Cycle	B	2.69	2011	29 -11 -2016
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

23.06.2005

1.8 AQAR for the year (for example 2010-11)

2017-2018

## 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment

and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 2011-12 (29/08/2018)
- ii. AQAR :2012-13 (18/08/2018)
- iii. AQAR :2013-14 (12/04/2018)
- iv. AQAR: 2014-15 (12/04/2018)
- v. AQAR: 2015-16 (13/04/2018)
- vi. AQAR: 2016- 17(03/11/2018)

## 1.10 Institutional Status

University State  Central  Deemed  Private Affiliated College Yes  No Constituent College Yes  No Autonomous college of UGC Yes  No Regulatory Agency approved Institution Yes  No 

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women Urban  Rural  Tribal Financial Status Grant-in-aid  UGC 2(f)  UGC 12B Grant-in-aid + Self Financing  Totally Self-financing 

## 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu) TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
Community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

1

Faculty

2

Non-Teaching Staff

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

01

International

---

National

---

State

---

Institution Level

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(ii) Themes

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2.14 Significant Activities and contributions made by IQAC

- The staff members are encouraged to pursue research activities and apply for research grants.
- Bridge courses for language and communication was conducted for the newly admitted UG students to make them cope-up with the new environment.
- The faculty members are encouraged to avail the facilities available in the college library and avail the e-source.
- Suggested the management to improve the infrastructure facilities.
- Steps were taken to introduce transport facility to the college students from the upcoming academic year.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To conduct self-funded seminars/conferences/workshops in each department	i. Self-funded international conference was conducted in Mathematics department. ii. One-day conference was conducted in History department. iii. One-day conference was conducted in Commerce department. iv. A symposium 'SMASH 17' was conducted by the Computer Science department
To arrange Guest Lectures for the welfare of students	i. Five guest lectures were conducted in the department of Business Administration. ii. A special lecture on 'Nano Magnetic Materials' was conducted in the department of Physics.
To organize multi-disciplinary programs to improve the extra-curricular activities for students	Organized various programmes from each department:  Tamil Association, English Literary Association, Chemistry Forum, Commerce Association, Computer Association, Mathematics Association, Economics Association and Zoology Association conducted several programs such as Quiz, Elocution, Speech, Song and mono-acting competitions to bring out the inherent ability of students.
To update academic calendar	Academic calendar is prepared

To upgrade and optimize the usage of resources and e - Journals	<p>Increased the volume of books in library and e-journals</p> <p>Extended the working hours for library and IT lab beyond the regular working hours</p> <p>Installation and communication cum career Lab with available sources.</p> <p>Internet bandwidth is increased from 64 kbps to 4 mbps (BSNL)</p>
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\* Academic Calendar is attached as Annexure I.

2.15 Whether the AQAR was placed in statutory body      Yes  No

Management       Syndicate       Any other body

Provide the details of the action taken

The Management approved the AQAR and assured to fulfill the pending works planned at the beginning of the year.

## Part – B

## Criterion – I

**I. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	0	10	
M .Phil	09	1	10	
PG	13	0	10	
UG	15	0	07	
PG Diploma	01	0	01	
Advanced Diploma	-	-	-	
Diploma	-	-	-	
Certificate	-	-	-	
Others	-	-	-	
<b>Total</b>	48	01	38	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	39
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Feedback of the students is analyzed and attached in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Bharathidasan University framed the syllabi at periodically with consultation of Board of Studies members of affiliated colleges.



1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
67	29	36	-	02

2.2 No. of permanent faculty with Ph.D.

55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	04	00	00	00	00	00	00	10	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	05	22	06
Presented papers	14	11	08
Resource Persons	01	01	17

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- \* Industrial visits and field visits were conducted to offer students a real-time experience.
- \* Group activities were organized to promote team-sprit and learning attitude among the students.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Follows University examination pattern

2.9 No. of faculty members involved in curriculum Restructuring /revision /syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.B.A	48	--	56.25	37.5	--	93.75
B.Com	83	--	44.57	49.40		93.97
B.A., Economics	41	--	75	17	--	92
B.A., History	49	--	48.97	48.97	--	97.95
B.Sc., Chemistry	36	--	44.44	8.33	--	52.77
B.Sc., Computer Science	78	35.89	53.85	--	--	89.74
B.Sc., Mathematics	55	27.27	61.81	1.81	--	90.9
B.Sc., Zoology	24	8.33	66.67	8.33	--	83.33
B.Sc., Physics	33	6.06	78.79	--	--	84.85
B.A., English	42	--	19	16	--	35
B.Lit., Tamil	24	8.33	70.83	--	--	79.16
B.C.A	28	32.14	53.57	7.14	--	92.86
M. Com.,	29	--	28	--	--	96.55
M.Sc., Zoology	14	7.14	78.57	--	--	85.71
M.Sc., Chemistry	22	--	22.72	--	--	22.72
M.Sc., Mathematics	35	22.85	65.71	--	--	88.57
M.Sc., Computer Science	12	41.67	58.33	--	--	100
M.C.A	42	57.14	40.48	--	--	97.62
M.A., Tamil	06	--	83.33	--	--	83.33
M.A., Economics	10	--	100	--	--	100

M.A., English	11	--	27	--	--	27
M.B.A	35	3	94	3	--	100
M.Phil., Commerce	20	100	--	--	--	100
M.Phil., Chemistry	36	58.33	16.67	--	--	75
M.Phil., Computer Science	19	89.47	5.26	5.27	--	100
M.Phil., Mathematics	19	100	--	--	--	100
M.Phil., Zoology	10	100	--	--	--	100
M.Phil., Management	11	100	-	--	--	100
M.Phil., Economics	06	84	16	--	--	100
M.Phil., English	11	81	--	19	--	100
M.Phil., Tamil	10	40	--	--	--	40

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

<ul style="list-style-type: none"> <li>i. Reviews the academic records regularly and ensures a quality academic delivery.</li> <li>ii. Encourages the faculty members to undergo orientation, Refresher and training programmes to widen their knowledge in their subject.</li> <li>iii. Enhances the quality of the classroom teaching by adopting e-sourcing methods and technology enabled learning approach.</li> <li>iv. Provides counselling to the students in order to ensure their psychological well being.</li> <li>v. Conducts remedial classes for slow learners.</li> <li>vi. Feedbacks are collected from the students every year. Based on the inputs, necessary steps are taken to meet the grievances of the students.</li> </ul>
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### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	06

Others	--
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## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent Positions filled during the Year	Number of positions filled temporarily
Administrative Staff	35	03	08	--
Technical Staff	-	-	-	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Research aspirants are encouraged to publish research papers in reputed journals.
- ❖ Allocates provision for faculty members to present research papers in seminars / conference / workshop and to publish research papers in research journals.
- ❖ Encourages the faculty members to organize research seminars / workshops.
- ❖ Updates the list of research journal periodically.
- ❖ Explores and formalizes research tie-up with reputed national institutions.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	--	--	--
Outlay in Rs. Lakhs	6.05	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	--	--
Outlay in Rs. Lakhs	--	4.80	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	54	23	02
Non-Peer Review Journals	04	--	01
e-Journals	10	--	01
Conference proceedings	01	03	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	SERB	24,30,000	23,15,485
Minor Projects	2	UGC	4,30,000	3,27,500
	2	UGC	3,90,000	57,500
	2	UGC	80,000	50,000
Interdisciplinary Projects	--	--		--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total			33,30,000	27,50,485

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	--	--	--	01
Sponsoring agencies	Mathematics	--	--	--	History

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  
International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
03	--	02	01	--	--	--

3.18 No. of faculty from the Institution  
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="01"/>	State level	<input type="text" value="32"/>
National level	<input type="text" value="05"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="06"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- |   |
|---|
| <ul style="list-style-type: none"> <li>i. International Yoga day rally was organized on 21<sup>st</sup> June 2017.</li> <li>ii. Blood donation camp was organized. 200 students participated and donated their blood.</li> <li>iii. Blood group identification camp was conducted our NCC and Youth Red Cross. 400 students participated in the programme.</li> </ul> |
|---|

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.18	---	---	---





4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Internet facility is provided for faculty and research scholars.
- Each department has been provided computers with internet connectivity.
- Language labs were established to assist language learning and teaching.
- Basic computer training for computer science students are ensured.

4.6 Amount spent on maintenance in lakhs:

i) ICT	---
ii) Campus Infrastructure and facilities	--
iii) Equipments	42,680
iv) Others	1,20,991
<b>Total :</b>	1,63,671

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Information notice board
- ❖ Head of the departments meet the students periodically
- ❖ Semester result analysis in done in the departments
- ❖ Parent Teachers meet
- ❖ Alumni Meet
- ❖ Banners
- ❖ Circulars
- ❖ Web Site
- ❖ Placement , Career and Counselling cell

## 5.2 Efforts made by the institution for tracking the progression

- ❖ All departments conduct parents' teachers meeting twice a year.
- ❖ Maintaining the contacts of alumni to keep them informed of career opportunities and college programmes.
- ❖ Conducting series tests to improve the subjects knowledge of the students.
- ❖ Results are analysed and reviewed each semester.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others(M. Phil PGDCA)
2172	470	99	136

## (b) No. of students outside the state

17

## (c) No. of international students

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	No	%		No	%
Men	1403	48.77	Women	1474	51.23

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2	541	0	2598	0	3141	5	436	0	2436	0	2877

Demand ratio      **1:1.6**    Dropout **9%**

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

200 students participated in the on campus training programmed organized by our institution on 20.12.2017 and 21.12.2017. Among the students 26 students got benefited.

No. of students beneficiaries

26

## 5.5 No. of students qualified in these examinations

NET		SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

## 5.6 Details of student counselling and career guidance

- ✓ Placement cell organizes several programmes to train the students in employability skills.
- ✓ The counsellors provide academic, social and career guidance to the students.
- ✓ Training programmes on basic employability skills such as preparing resumes, curriculum vitas etc. are conducted.
- ✓ Internship training and career guidance were given for students.

No. of students benefitted

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## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	100	26	0000

## 5.8 Details of gender sensitization programmes

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## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level 

No. of students participated in cultural events

State/ University level  National level  International level 

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level Cultural: State/ University level  National level  International level 

## 5.10 Scholarships and Financial Support

	Number of students	Amount

Financial support from institution	--	--
Financial support from government	873	21,64,833
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

#### 5.13 Major grievances of students (if any) redressed:

- Majority of the students demands for transport facilities – Van facilities for the girls students were arranged.
- Water facilities with reverse osmosis provided.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

Our vision is to inculcate religious and moral values in students and imparts training to them so as to have an all-round development of their personality.

**Mission:**

- To provide cost-effective and quality higher education to cater the educational needs of the Muslim community and other socially and economically members of the society including the fishermen folk.
- To pursue to achieve excellence in quality teaching, learning and research.
- To foster and encourage innovation and creativity to promote economic and community development through entrepreneurial spirit and productive partnership.
- To attract and support the diversity in education.
- To strengthen the community and industry relationship by providing programmes and services in response to our constitutional needs.
- To develop leadership quality in students.

#### 6.2 Does the Institution has a management Information System

Yes. The college has a full-fledged Management Information System for the Academic and Administrative functioning of the college. The administrative systems in the college is fully automated with appropriate software and all information on students admission, examination, marks, fee payments etc is available for timely decision making and actions.

All the academic and administrative issues are deliberated and discussed in the appropriate body/committees. The deliberations are properly minuted and the decisions implemented at all levels in the form of proceedings, rules and regulations and policies. All relevant information about the college is published on the college website for reference.

Some forms of MIS are

- ❖ Admission
- ❖ Academics
- ❖ Fees / Dues
- ❖ Examination
- ❖ Semester progress Report
- ❖ Annual Report
- ❖ Governing council

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The college is affiliated to the Bharathidasan University, Tiruchirappalli and follows the curriculum and syllabi prescribed by it. The institution does not frame any new curriculum for any of the courses offered on its own. However, the college organizes guest lectures, seminars and various training programmes to supplement the curricular.

#### 6.3.2 Teaching and Learning

- ✓ By providing adequate infrastructural facilities.
- ✓ Appointing well qualified and experienced faculty members.
- ✓ Providing laboratories with latest equipments and software.
- ✓ Special care to the slow learners.
- ✓ Facilitating faculty members to upgrade their skill and knowledge in the emerging trends through enrichment courses.
- ✓ Motivating faculty members to pursue higher studies.
- ✓ Encouraging faculty members to use innovative teaching methodologies.
- ✓ Resourceful library facility for referring book, journals etc.

#### 6.3.3 Examination and Evaluation

All the components in any programmes of study are evaluated continuously through internal assessment and an external assessment. Internal assessment is done throughout the semester in the form of internal Assessment Examination and assignments. External evaluation is done at the end of semester in the form of end semester examinations.

#### 6.3.4 Research and Development

- Faculty members are encouraged to publish their research contributions in various National and International Journals and conferences.
- The institute facilitates necessary supports to the faculty members for guiding and carrying out research activities in various departments.
- The faculty members are actively guiding the students to do various research oriented projects.
- The institute is regularly organized various research workshops/training programmes/sensitization research institutes and universities with focus on capacity building in terms of research and imbibing research culture among the staff and students.

#### 6.3.5

- Student records / attendance / fee payments are fully computerized.
- More number of computers.
- Repairs in physical infrastructure.

### 6.3.6 Human Resource Management

- ❖ Clean campus initiative by students.
- ❖ Department libraries and Lab maintenance assisted by students.
- ❖ Sports intra mural tournaments organised by students.

### 6.3.7 Faculty and Staff recruitment

- Government norms is strictly followed

### 6.3.8 Industry Interaction / Collaboration

- ❖ Active placement cell ensures maximum recruitments.
- ❖ Industry experts are invited to take workshops for aspiring students.
- ❖ Alumni Meet is held every year for exchanging innovative ideas and information.

### 6.3.9 Admission of Students

- ✓ The college website, prospectus and handbook contain information about the Institution and the programmes offered.
- ✓ The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions.
- ✓ Prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- ✓ Written test and oral interview conducted for M.Phil., applicants.
- ✓ Eligible candidates are admitted as per Government norms.
- ✓ On the day of the interview the students are interviewed and counselled by the faculty.
- ✓ The applications are scrutinized by the faculty and the interview card is given / sent to the students.
  - Manual records maintained.
  - Opening spot admission centre.



## 6.4 Welfare schemes for

-[ Teaching Staff	The loan ceiling offered by Staff Thrift Society has been enhanced from Rs 7 lakhs to Rs 12 lakhs
Non teaching staff	The loan ceiling offered by Staff Thrift Society has been enhanced from Rs 5 lakhs to Rs 7 lakhs
Students	--

## 6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done    Yes     No

## 6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	---	---
Administrative	---	---	---	---

## 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Affiliated to Bharathidasan University and strictly adhered to the norms
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## 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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### 6.11 Activities and support from the Alumni Association

- Shared the knowledge and experience of Alumni.
- Career references are sought from the Alumni who are well placed in different sectors.

### 6.12 Activities and support from the Parent – Teacher Association

- ✓ Principal has addressed the parents on the various facilities available for their wards such as sports, curricular and extra-curricular activities, campus recruitment etc.
- ✓ Feedback forms were given to parents to express their views about the activities of the college.
- ✓ Each department interacts with the parents about their wards performance.

### 6.13 Development programmes for support staff

- Soft skill training
- Training given for official documentations and administrative functioning.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college organizes various programmes to create awareness among students in the campus and involve them in maintaining eco-friendly environment.
- Medical plants and herbal garden are maintained.
- Plan to develop a centre for environmental management in the campus.
- Establishing clean and green campus.
- Conduct awareness programmes by NSS, ECO and EXNORA club.
- Existence of clean and green circle.
- Display the aim in the campus “Go-Green”, “Think Green”, “Create Green” and “Save Green”.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Guided students and faculties to present papers at regional / state / National level seminars and conferences.
- Innovative strategies are adopted to cater to the needs of the students and empower them according to the changing job market circumstances.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Extension activities are improved.
- Library is computerized and made both teacher and student friendly.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Title of the Practice:  
Value education as a Best Practices:
- ii. Objectives of the Practice:
  - Students' participation to enhance the quality education and values.
  - To develop and create the value added and quality of education.
  - The IQAC motivates the learners and faculty members to implement the plan of action.
  - Student and teachers are motivated to enhance the quality of education.
  - To improve the integral growth of human beings.
- iii. The Context  
Students and faculty members play an efficient and enthusiastic role in developing values and quality of education. Both students and teachers are the important participants in the system of higher education.
- iv. The Practice
  - Various committees are formed for developing skill, knowledge and efficiency.
  - Students and teachers are encouraged to participate in these committees for the development of curricular activities.
  - The value and culture in the modern life against social evils and socialization have been imparted among the students.
  - Improving attitudes towards sustainable lifestyle.

- Tolerance and justice are the basic teaching to be woven into environmental education.
- Inculcating principles of self-restraint, self-discipline, contentment, reduction of wants, freedom from greed and austerity which are some of the finest elements.
- Individual empowerment allowing space for students to take responsibility.
- It creates a strong learning environment that enhances academic attainment and develops students' social, cultural and interpersonalised human values.
- The students might face more complicated decision making situations about issues involving values. They should be helped in developing the ability to make proper choices through value education.

v. Evidence of Success

- \* The alumni appreciate often in their meet for initiating the impact of value education and moulding the students.
- \* The alumni also conveyed their appreciation and happiness for undertaking value education session of students.
- \* Parents are getting proud and pride regarding the value of life, culture of the society and approaching capacity of the neighbours and relatives because of the value education imparted by the institution.
- \* Faculty members are much interested by conducting counselling sessions for value education periodically.
- \* The institution is providing internet facility maintaining good academic records, more usage of books in library, training and coaching classes for competitive exams for developing future opportunities and value of life.
- \* Moulds students to have friendly approach with neighbours and family members.
- \* Builds self-confidence for individual development.
- \* Inculcates the lives of students with ethical and humanistic values.
- \* Value education created curiosity, development of proper interests and attitudes.

**Best Practices 2:****i. Title of the Practice.**

Co-curricular activities and club activities for self-help employment.

**ii. Objectives of the practices.**

- \* Club activities are the significant practices to bring out their hidden talents.
- \* To develop skills in all fields, confidence building and creativity.
- \* To create employment opportunities for the students through career guidance cell.
- \* To make them earn while learn.
- \* To develop leadership quality among students in team work.
- \* To get self help employment through club activities.
- \* Students are encouraged to take full advantage of these opportunities to broaden horizons, excel interest areas.

**iii. The Practice**

- \* Every club consists of a coordinator among the faculty members from various departments.
- \* For club activities 40 students from various courses are selected for carry out the club activities and one student from final UG is designated as club in charges.
- \* The students of these clubs are well trained and coached for their self help employment for their future.
- \* Both UG & PG students involve placement cell and career guidance to secure right employment opportunity.
- \* The club co-ordinators invite external expert for coaching and training the students in the club activities frequently.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

## 7.4 Contribution to environmental awareness / protection

- \* Cleanliness is maintained in the campus.
- \* Planting Herbal plants and Ornamental trees.
- \* Restriction of plastic usage in the campus.

7.5 Whether environmental audit was conducted? Yes  No

## 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Most of our students come from downtrodden villages who are economically backward and many of them are first generation graduates. Our institution aims to improve these students and make them sound academically.

## 8. Plans of institution for next year

- To organize seminars, conferences and workshops
- To send proposal to undertake projects.
- To construct a building adjacent to the Zoology block for academic and administrative purposes.
- To renovate the indoor stadium.
- To start UPSC coaching classes for Under-Graduation students.
- To initiate career training and employability skills development programmes.
- To involve the students in social welfare activities.
- To encourage all the departments to conduct alumni meetings.
- To take necessary steps for the improvement of communication skills of the students.
- **Professor in the history department is retiring on 31<sup>st</sup> July 2018. It is planned to conduct an interview to select a qualified candidate for the vacancy.**
- To introduce new programmes such as M.Sc. Physics, B.A. Arabic and to start an additional section for B.Sc. Mathematics.
- To take steps to provide ATM facility inside the college premises.
- To start coaching classes for the competitive exams conducted by the state and the central government agencies.
- To provide transport facilities for the students who are coming from in and around the areas such as Madhukoor, Thiruthuraiipoond, Pattukkottai and Peravurani.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

\_\_\_\_\_  
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**ACADEMIC CALENDER - 2017 -18**

<b>June</b>	12.06.17	College Reopens
	14.06.17	Academic Council Meeting
	19.06.17	IQAC meeting
<b>July</b>	13.07.17	I Cycle Test for CIA begins
<b>August</b>	20.08.17	III Cycle Test for CIA Mid – Semester Exam Begins
<b>September</b>	-	-
<b>October</b>	02.10.17	Founder’s Celebration
	15.10.17	Tamil Model Examination for I, II year
	16.10.17	English Model Examination I, II year
	22.10.17	Model Examination Begins
	23.10.17	IQAC Meeting
	26.10.17	Academic Council Meeting
	29.10.17	Last date for submission of CIA marks
<b>November</b>	02.11.17	Last working day for odd semester
	03.11.17	Odd Semester Study Holidays Begins
	26.11.17	College Re-Open For II Semester
<b>December</b>	17.12.17	I Cycle Test for CIA Begins
<b>January</b>	11.01.18	IQAC Meeting
	21.01.18	Academic Council Meeting

<b>February</b>	04.02.18	II Cycle Test For CIA Mid Semester Examination Begins
		Sports Day
		Convocation
		College Day Celebration
<b>April</b>	02.04.18	English Model Examination for CIA
	03.04.18	Tamil Model Examination for CIA
	04.04.18	III Cycle Test For CIA Model Examinations Begins
	05.04.18	IQAC Meeting
	08.04.18	Academic Council Meeting
	09.04.18	Last date for submission of CIA marks
	12.04.18	Last working day
	13.04.18	Even Semester study Holiday begins.

***Annexure – II***

STUDENT FEEDBACK ANALYSIS FOR THE YEAR 2017-2018

<b>Number of Faculty Evaluated</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Average</b>
132	28	41	59	4
100%	21.21%	31.06%	44.69%	3.04%